



VALLEY VILLAGE

Our mission is to protect, foster, develop and advance the rights and interests of people with developmental disabilities.

TO: ALL PERSONS PROTECTED UNDER CIVIL RIGHTS POLICY

FROM: DEBRA DONOVAN, EXECUTIVE DIRECTOR

SUBJECT: CIVIL RIGHTS POLICY (EO 5)

Valley Village is committed to ensuring that no person is excluded from participation in, or denied the benefits of, its service on the basis of race, color or national origin as provided under Title VI of the Civil Rights Act. In addition to Title VI, Valley Village also prohibits discrimination based on sex, age, disability, religion, medical condition, marital status or sexual orientation

Valley village is committed to ensuring that the level and quality of all services are provided without regard to race, color, national origin, sex, age, disability, religion, medical condition, marital status or sexual orientation; promoting the full and fair participation of all potentially affected populations in transportation decision making; preventing denial, reduction, or delay in benefits related to programs and activities affecting minority and low-income populations; and providing meaningful access to Valley Village services, programs, and activities by persons with limited English proficiency (LEP).

For additional information on Valley Village's obligation regarding non-discrimination, please write to: Valley Village, 20830 Sherman Way, Winnetka, CA 91306.

HOW TO FILE A TITLE VI COMPLAINT

Any person who believes he or she may have been discriminated against on the basis of race, color, national origin, sex, age, disability, religion, medical condition, marital status, sexual orientation or English proficiency may file a complaint with Valley Village's Executive Director.

The complaint must be filed within 180 days of the alleged discrimination date. Written complaints may be sent to Valley Village's obligation regarding non-discrimination, please write to: Valley Village, 20830 Sherman Way, Winnetka, CA 91306.

In addition to utilizing the Civil Rights complaint process at Valley Village, a Complainant may file a Title VI complaint concerning race, color or national origin discrimination with the Federal Transit Administration (FTA), Office of Civil Rights, Region IX, 201 Mission Street, Suite 1650, San Francisco, California 94105-1839.